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IF IT'S WOOD, IT'S OUR BUSINESS!

## SUBCONTRACTOR INFORMATION FORM

### REQUEST FOR INFORMATION:

Company Name: \_\_\_\_\_

Company Phone Number: \_\_\_\_\_

Contact Name (Company): \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Emergency Contact Name:** \_\_\_\_\_

**Emergency Contact Phone Number:** \_\_\_\_\_

***\*\*All weekly wood chip settlements will be emailed on a Tuesday, following the previous week's loads hauled. The contracting company will need to provide Beech Island Timber & Construction, Inc. copies of all tickets on a weekly basis. These tickets should be emailed to Shelley K. Bowman no later than the following Monday by 2:00PM. Please email tickets to the following address: [sbowman@bitimber.com](mailto:sbowman@bitimber.com). Beech Island Timber & Construction, Inc. will then provide a weekly settlement that will be emailed to your chosen contact no later than Wednesday 2PM. Checks will be issued on each Friday following the previous week's loads.\*\****